Regular Board Meeting Agenda
OTC Board Room
12:00

Monthly Board Meeting Consent Agenda

January 26, 2025 | 12:00 | OTC Board Room

The following items are proposed to be approved as part of the Consent Agenda. These items are considered routine and non-controversial. Board members may request any item be removed from the consent agenda for separate discussion or vote before proposal of approval of consent agenda items. *If a board member would like to remove an item for discussion they can do so by either email communication before the meeting or requesting the item be removed from the consent prior to approval*.

Consent Agenda Items:

1. **Approval of Agenda** – Monthly Meeting Agenda 01/26/2026
2. **Approval of Previous Meeting Minutes** – December Minutes
3. **Executive Director's Report** – Written report submitted by Kester
4. **Treasurer's Report / Financials** –
5. **Committee Reports (Submitted in Writing):**
    - Design & Organization Committee Report- none
    - Promotions &Economic Vitality Committee Report- none
    - Finance Committee- none
6. **Correspondence** –
    - Rough draft annual report 2025
    - Request for sponsorships for 2026
    - Request for sponsorships for the Tea Party
    - Printer quotes from Highland Computer (consent agenda will approve $1,500 max for printer, ink, shipping, etc.)
    - Letter to request for funding from the City
7. **Grant Updates or Approvals** –
8. **Membership or Volunteer Updates** –
9. **Upcoming Events** –
    - Restaurant Week 2026 "Taste of the Alleghany Highlands" 2/20-3/1/2026
    - Tea Party- 3/28
10. **Routine Policy Reviews / Renewals** (if needed)

Action Required: Motion to approve all items on the consent agenda as presented.

Motioned by: _____ Second by: _____

All In Favor? Yes or no If No:_____

Items pulled for further discussion: _____

_____

Partner/ Ex-offico Updates:

- Small Business Coordinator- attached consent agenda
- Parks and Rec- attached consent agenda
- Chamber
- AHEDC
- 4-H Extension/Farmers Market
- Mayor

Items to be discussed outside of the Consent Agenda:

- Discussion about providing lunch for board members each month, if all in favor we need to set a monthly budget

Additional Concerns/Topics:

Motion to adjourn by : _____ Second by: _____

All in Favor? Yes or No **If no: _____**