Regular Board Meeting Agenda
OTC Board Room
12:00

Monthly Board Meeting Consent Agenda

08/25/2025 | 12:00 | OTC Board Room

The following items are proposed to be approved as part of the Consent Agenda. These items are considered routine and non-controversial. Board members may request any item be removed from the consent agenda for separate discussion or vote before proposal of approval of consent agenda items. *If a board member would like to remove an item for discussion they can do so by either email communication before the meeting or requesting the item be removed from the consent prior to approval*.

Consent Agenda Items:

1. **Approval of Agenda** – August 25, 2025 Monthly Meeting Agenda
2. **Approval of Previous Meeting Minutes** – July 28, 2025 Minutes
3. **Executive Director's Report** – Written report submitted by Kester
4. **Treasurer's Report / Financials** – July financials
5. **Committee Reports (Submitted in Writing):**
    - Design/Organization Committee Report- *Non Submitted*
    - Promotions/EV Committee Report
6. **Correspondence** –
7. **Grant Updates or Approvals** – Status of pending/approved grants (if applicable)
8. **Membership or Volunteer Updates** –
    - Robert Floyd has shown interest in collaborating with OTC and the Alleghany Cruisers and has been invited to the Promo/EV meetings
9. **Upcoming Events** – Quick list of scheduled events or deadlines
    - Christmas planning meeting 8/19/2025
    - Hometown Halloween 10/24/2025
    - Christmas Parade/Magic on Main (this title will be changing to include all of downtown)
10. **Routine Policy Reviews / Renewals** (if needed)

Action Required: Motion to approve all items on the consent agenda as presented.

Motioned by: _____ Second by: _____

All In Favor? Yes or no If No:_____

Items pulled for further discussion: _____

_____

Partner/ Ex-offico Updates:

- Small Business Coordinator
- Parks and Rec
- Chamber
- AHEDC
- 4-H Extension/Farmers Market
- Mayor

Items to be discussed outside of the Consent Agenda:

- Jonathan Calloway board seat started 1/2025 and needs voted to update his term from 1 year to two years to align with the by-laws. Term will be 07/01/2025-06/30-2027 **ACTION ITEM**
- Approval needed for Conflict of Interest submitted by Jamie Hale- Jamie is the treasurer and her husband, Stuart Hale, is responsible for the accounting for Olde Town Covington. **ACTION ITEM**

Additional Concerns/Topics:

Motion to adjourn by : _____ Second by: _____

All in Favor? Yes or No **If no: _____**