Regular Board Meeting Minutes
OTC Board Room
12:00

August 31, 2026 OTC Board Room

Call to Order: 12:01 by Terri McClung, President

Attendees: Wanda Crawford, Terri McClung, Patsy Snead, Afton Griffin,Lisa Worley,Susan Crowder,Gary Whitmer, Tony O`Brien , Lisa Sponaugle, Christine Hodges and Josh Taylor,

Absent: Lisa Akers, Jonathan Calloway, and Tyler Sizemore.

A motion was made to approve the Monthly Meeting Agenda by Lisa Sponaugle. Second by Afton Griffin. All in favor: Yes

A motion was made to approve the Previous Meeting Minutes by Afton Griffin: Second by Gary Whitmer: All in favor: Yes

Executive Director:

Fall Flea Market is October 3rd. and approximately 12 vendors are signed up to date.Flyers have been sent out and are posted on social media.
Planning is underway for The Olde Town Christmas events and parade. RC Theaters has agreed to give us the same package as last year. Our next planning meeting will be on 9-8 at the Library.
We still need to set a date to take photos at the new MSA signs.
The Design and Organization Survey suggests we look into the cost of benches for Main Street and Maple Ave. Maybe this is a project we could work with JRTC.

Small Business Coordinator:

The Design Organization Committee has met and found that the building on the corner of court and Main belongs to Jacob and Ann Wright. Terri spoke with Jacob who said he would talk to Ann and would call back. He has never called and won`t return calls.
City Cafe has closed.
Tony`s building facing Main Street is available for rent. However, he does have interest in the two buildings on Court Street.
Terri said the City has received a $50,000 grant to work on the Rooklin Building.

Partner/Ex-Offico Updates

Chamber of Commerce:

9-8 Business Olympics - All Ages
9-10 Chamber Open House @ 11 AM - 3 PM
9-16 Business After Hours, Masonic Theater 5:30 - 7:30
9-18 Business Olympics - JRSC

Parks and REC

9-19 Farm Fest
10-24 Pumpkins in the Park
10-30 Hometown Halloween
Lisa also asked if OTC would be interested in replacing the OTC Banners, on the City Mall Parking Lot, the ones we have now are in poor shape, some discussion followed and will research pricing and bring it up again.

AHEDC
No Update

Mayor
No update

4-H Extension/Farmers Market

10-24 Fall Fest
11/28 and 12/15 Holiday Markets

Doug is back at the Market and final day for the market will be 9/26
Managers have sent out a survey to the vendors regarding Fall and Holiday Markets

Old Business -

Covington High School Ornaments will be available to the Alumni at cost - for a total of 251 @ $6,25 For a total of $1,568.75.

New Business: None

Motion to approve all items on the consent agenda as presented .
Motion by: Lisa Sponaugle Second by: Afton Griffin All in Favor: Yes
Items removed for further discussion: Travel Policy and Treasurers Report

Motion to add - Cash Management Plan to Treasures Report
Motion by: Tony O`Brien Second by: Lisa Sponaugle All in Favor: Yes

Motion to set a budget of $350.00 to purchase a new router for the OTC office.
Motion by: Afton Griffin Second by: Tony O`Brien All in Favor: Yes

Motion made for approval to apply for 2027 Summer interim through the grant offered by The Alleghany Foundation, 350 hrs @ $15.00 hr. for 10 weeks
Motion by: Lisa Sponaugle Second by: Afton Griffon All in Favor: Yes

Motion for Afton Griffin to handle Social Media 3 or 4 times a week
Motion by: Susan Crowder Second by: Patsy Snead All in Favor: Yes

Motion to accept the proposal for an Alley Gallery Community Art Contest with a budget of $550.00
Made by: Lisa Worley Second by: Lisa Sponaugle All in Favor: Yes

Next OTC meeting September 28, 12 Noon - OTC Board Room

Motion to adjourn at 1:05PM Made by : Lisa Worley Second by: Tony O`Brien **All in Favor yes**